

PLEASE RETURN THIS FORM AND DEPOSIT (IF APPLICABLE) ASAP TO CONFIRM YOUR RESERVATION

Rental Coordinator     Sheila Charanduk  
& Camp Manager:     Box 2174  
Fort Qu' Appelle, SK S0G 1S0  
Phone (306) 332 4443  
[rentals@echolakebiblecamp.ca](mailto:rentals@echolakebiblecamp.ca)

**INSTRUCTIONS:**     Fill out page 1

**RETAIN:** Page 2 until the conclusion of your Rental Period then Use it to calculate the amount owing. Submit it to the Camp Manager, along with your Payment, prior to checking out.

**RETURN:** This page & Confirmation/Damage Deposit (if not already on deposit) to Rental Coordinator.  
**MAKE CHEQUES PAYABLE TO – ECHO LAKE BIBLE CAMP**

**PART 1 – BOOKING CONFIRMATION**

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: (Res.): \_\_\_\_\_

Phone: (Bus.): \_\_\_\_\_

Projected Number of People: \_\_\_\_\_ Email address: \_\_\_\_\_

Requested Dates: \_\_\_\_\_

Please Note: Normal Check-in time is 4:00 PM and Check-Out time is 2:00 PM

Planned Arrival Time: \_\_\_\_\_

Planned Departure Time: \_\_\_\_\_

Fees: \$200.00 Confirmation/Damage Deposit

Enclosed

On deposit

**IMPORTANT:** Ensure that ALL staff are familiar with the Policies stated in the Camp Handbook.

**COMMITMENT:** I HAVE READ THE Camp Handbook and agree that myself and all group Members will abide by the policies outlined therein.

**CANCELLATIONS:** MUST be received 90 days prior to the Rental Date or the Confirmation/Damage Deposit will be forfeited

**SIGNED:** \_\_\_\_\_ Date: \_\_\_\_\_

**PART 2 – EQUIPMENT USE**

Boating & Sporting Equipment are available for use with the following conditions:

1. The Applicant assumes responsibility for the oversight and care of the equipment.
2. Costs of repairing damage, resulting from abuse or lack of oversight shall be assumed by the Organization identified under Part 1 of this agreement.
3. Sound and projection equipment are available for a rental fee.

**IMPORTANT!** EACH CAMP MUST SUPPLY THEIR OWN FIRST AID KIT & LIABILITY COVERAGE  
ECHO LAKE BIBLE CAMP IS A SMOKE FREE, ALCOHOL FREE FACILITY

**PART 3 – RENTAL CALCULATION**

Complete and submit to Camp Manager with Final Payment, payable to Echo Lake Bible Camp.

**RENTAL RATES**

|  |                    |                   |                                     |
|--|--------------------|-------------------|-------------------------------------|
| Group Size:  | 1 – 50             | 51-100            | 101 and over                        |
| 1 – 4 days   | \$10.25/day/person | \$9.25/day/person | \$8.25/day/person to \$1000 Max/day |
| 5 or more  | \$9.25/day/person  | \$8.25/day/person | \$7.25/day/person to \$1000 Max/day |
| Bookings that are 1 day NOT overnight – \$1.50/person (Minimum \$150.00) |                    |                   |                                     |

Children 5 and under, when accompanied by a Parent/Guardian are not counted.

MINIMUM \$300.00/DAY – JUNE TO OCTOBER \$180.00/DAY – NOVEMBER TO MAY

NOTE: Except for Day Camps DO NOT enter an amount on the day of arrival. ENTER rent for succeeding days including the day of your departure.

Organization: \_\_\_\_\_ Date: \_\_\_\_\_

|           | # of People | X | Daily Rate | = | Amount |
|-----------|-------------|---|------------|---|--------|
| SUNDAY    | _____       |   | _____      |   | _____  |
| MONDAY    | _____       |   | _____      |   | _____  |
| TUESDAY   | _____       |   | _____      |   | _____  |
| WEDNESDAY | _____       |   | _____      |   | _____  |
| THURSDAY  | _____       |   | _____      |   | _____  |
| FRIDAY    | _____       |   | _____      |   | _____  |
| SATURDAY  | _____       |   | _____      |   | _____  |
|           |             |   | Total      | = | _____  |

Deduct \$200.00 Booking/Damage Deposit if not reserving for next year and the Camp Manager has given his approval.

TOTAL AMOUNT \_\_\_\_\_

RESERVE THE FOLLOWING DATES FOR US NEXT YEAR: \_\_\_\_\_

**PART 4 – APPLICANT'S EVALUATION**

TO ASSIST Echo Lake Bible Camp understand the needs of rental groups, please complete this report.

Rate the following and add any comments and suggestions helpful to the Rental Coordinator and/or Camp Board

- Suitability of facilities \_\_\_\_\_  
COMMENTS: \_\_\_\_\_
- Condition upon your arrival \_\_\_\_\_  
COMMENTS: \_\_\_\_\_
- Managerial Assistance \_\_\_\_\_  
COMMENTS: \_\_\_\_\_
- Other Considerations \_\_\_\_\_  
COMMENTS: \_\_\_\_\_

**PART 5 – MANAGERS INSPECTION**

Clean up of Grounds & Facilities for the following camp: Good  Fair  Poor   
Assessment will be made for the following required clean-up/damages:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization Rep: \_\_\_\_\_ Manager \_\_\_\_\_